**CES PTA Meeting Agenda**

**May 13, 2025, at 7:00 pm**

**In Person**

*Meeting called to order at 7:05 pm*

**Attendees:**

**Board Members:**

Eileen Brewer (President), Carmen Cheng (Secretary), Meghan Nickerson (Treasurer), Evelyn Sommers (PTACHC Delegate)

**Members:**

Ashley Marks, Micaela Crooks, Emily Kroiss, Becca Gorsuch, Bokyung Shim, Gosia Margaret Curtin, Karishma Chengappa, Valerie Owen

**Staff:**

Dina Brewer (Principal), Tina Lewis (Assistant principal), Monica Fiegel (teacher)

1. **Principal / Assistant Principal’s Items**
* Thank you hospitality chairs for Teacher Appreciation Week
* Planning for next year: received and reviewing responses from parent input forms, awaiting staffing changes due to budget
* Projection for next school year: 4 classes per grade (except 1st grade - 3 classes)
* Summer facility upgrades
	+ New whiteboards
	+ Appreciate parents’ help to remove old TVs
* Upcoming dates:
	+ June 2 - 5th grade SCH
	+ June 4 - 5th grade picnic
	+ June 5 - Field Day (rain date: June 6)
	+ June 13 - 5th grade promotion ceremony
	+ June 18 - Last day of school (picnic lunch for students)
* Spirit Day
	+ May 16: Tropical Island Day
	+ Next year: Ms. Lewis will share upcoming dates at PTA meetings and on CES website; Spirit Day calendar
1. **President / Vice President Items**
* [Policies for Meetings](https://docs.google.com/document/d/1HOay7I-WMdYw4D6GvwYjIwVRaKa5RZc_xxzZqWEMAN4/edit?usp=sharing)
* Approval of Minutes - [March](https://cespta.net/wp-content/uploads/2025/04/pta-march-mins.pdf) & [April](https://docs.google.com/document/d/1X62pCAnpmM17ynwxeio8CfvK48n4yCUa/edit?usp=sharing&ouid=115499191731755454384&rtpof=true&sd=true)
	+ Rebecca Gorsuch asked for a motion to approve the March meeting minutes. Emily Kroiss seconded. A voice vote was called with no opposition, the motion carried.
	+ Rebecca Gorsuch asked for a motion to approve the April meeting minutes. Meghan Nickerson seconded. A voice vote was called with no opposition, the motion carried.
1. **Membership Update**
* Total members YTD: 150
* Total membership payments YTD: $1890
* Total Cougar Patron donations YTD: $3805
1. **Treasurer Report**
	1. [Budget changes](https://drive.google.com/file/d/1HKfADCPBQEd7_3iV8DPE3RtnBXXka3Jq/view?usp=drive_link)
	2. Lost money at Spring Fling (laser tag price went up, did not sell food, no volunteers to collect tickets at inflatables, no sponsors)
	3. Discussion re: donations of money (specify what the donations go toward), encourage PTA members to donate time at events
	4. Eileen Brewer asked for a motion to reallot $6000 from classroom enrichment to whiteboards. Micaela Crooks seconded. A voice vote was called with no opposition, the motion carried.
	5. Eileen Brewer asked for a motion to approve the budget based on actuals as presented by the Treasurer. Rebecca Gorsuch seconded. A voice vote was called with no opposition, the motion carried.
	6. Meghan Nickerson asked for a motion to approve the following expenses (~$4000) due prior to first general PTA meeting in September 2025: Kona Ice for Back to School, website fees (CES website renewal, Constant Contact renewal), insurance (due in July), and hospitality spending in August ($1500-$2000). Rebecca Gorsuch seconded. A voice vote was called with no opposition, the motion carried.
		1. Micaela Crooks amended the motion to add spending for Kindergarten Connection at Back to School night. Eileen Brewer seconded. A voice vote was called with no opposition, the amended motion carried.
		2. Micaela Crooks amended the motion to make autopay payments for Constant Contact and whatever else the Treasurer deems necessary. Eileen Brewer seconded. A voice vote was called with no opposition, the amended motion carried.
2. **PTACHC Report**
* Update on cell phone policy
* It will be helpful to for parents to email the county council to restore HCPSS funding (budget deficit; $29.2 million - impacts to elementary school- reduce paraeducator FTEs, reduce dual enrollment, remove 3rd grade strings, reduce G&T teachers by 40 FTEs; middle/high school - reduce teacher secretaries; paraeducators; all school levels - class size increase
* See end of meeting minutes for HCPSS Operating Budget Updates from May PTACHC meeting (budget timeline/upcoming dates, templated letter to email county council)
1. **Committee Reports**
* 5th Grade Committee
	+ Preparing for 5th grade picnic
	+ Discussed with CES admin re: hanging the “Congratulations 5th grade” banner at front of school
* Yearbook
	+ Submitted
	+ Bokyung will share the list of families who purchased a yearbook with Dr. Brewer
* Hospitality/Staff Appreciation - Thank you for all your efforts last week
	+ End of year lunch for staff on June 16 (Dr. Brewer will touch base with Rebecca for possible change in date)
* Cultural Night
	+ 9 countries signed-up; 6 performances
	+ Eileen will bring microphone/speakers and forward the confirmation email for RHHS
	+ Co-chairs will need to purchase paper products
* Kindergarten Connection
	+ ~20 families met at Spring Fling
* Reflections
	+ Congrats to our national winner - CES 2nd grader, Jolina Pang, won 3rd place nationally for her music composition in the PTA Reflections competition!
* Summer Bridge - flier created
* End of Year Picnic - Molly Maulding and Emily Massey have volunteered
	+ Date: Sunday, June 8, evening
	+ Food trucks, games, music; looking for sponsors
* SECAC - no updates
* Facebook admin for CES PTA page: Micaela will add Emily
1. **Elections for PTA Board for 2025-2026 School Year**
* A voice vote was called for the following slate: Emily Kroiss (President), Rebecca Gorsuch (Vice President), Ashley Marks (Secretary), and Meghan Nickerson (Treasurer). No other nominations were made from the floor. A voice vote was called with no opposition, the slate was elected.
* Treasurer recruited Emily, Rebecca, and Ashley for the upcoming yearly financial audit
* Action item: add new PTA board members as check signers at bank
* Noted the PTA board can appoint 2 PTACHC delegates (to be appointed at a later date)
1. **Open committee positions**

-Eileen will share list with Emily

1. **Q & A**
2. **Adjournment**

*Meeting adjourned at 8:31 pm*

**Upcoming Dates:**

Cultural Night - May 23, 2025, 6:00 - 8:00 pm (River Hill High School)

Attachments from PTACHC



