

**CES PTA Meeting Agenda**  
**February 18, 2025, at 7:00 pm**  
**Media Center**

*Meeting called to order at 7:05 pm*

**Attendees:**

**Board Members:**

Julie Kim (1st Vice President), Carmen Cheng (Secretary), Meghan Nickerson (Treasurer), Evelyn Sommers (PTACHC Delegate)

**Members:**

Becca Gorsuch, Emily Kroiss, Karishma Chengappa

**Staff:**

Dina Brewer (Principal), Tina Lewis (Assistant principal)

**1. Principal / Assistant Principal's Items**

- Grant program: Dr. Brewer stated that the process will be for school staff/teams to tell Julia (administrative assistant) about needs; Julia will handle the money
  - Action items:
    - Dr. Brewer will set boundaries and expectations that the grants are focused on students and items will belong to school (Meghan will share with admin and Karishma the rules from county/FreeState)
    - Dr. Brewer will create groupings and make a list of point-of-contact for each team
    - Dr. Brewer and Karishma will reach out to team leads
- Raffles at Spring Fling - Dr. Brewer does not recommend asking teachers to participate with raffle boxes (not all teams participate); lunch with staff ok; consider having parents sign up to sponsor the raffle or prize can be special parking spot at large event
- March 3 - assembly for K-5 (cultural program)
- March 6 - literacy night; goal - each student who attends to leave with a book; alternative funding for ELD service (perhaps from book fair); question if PTA can help with any fund; ELD coach (Lindsey Kim); could use funds from Young Authors budget (only 4th grade team confirmed will participate in Young Authors this year) \$1500 - will f/u with board consensus; admin will give rough estimate for cost
  - Book donations need to be county approved
- Question: When will CogAT scores be back? Likely April/May

**2. President / Vice President Items**

- [Policies for Meetings](#)
- [Approval of Minutes - January](#)
  - Meghan Nickerson asked for a motion to approve the January meeting minutes. Becca Gorsuch seconded. A voice vote was called with no opposition, the motion carried.
- [Bylaws for Review](#) - vote at next meeting; suggestion to change requirement of 2 VPs to 1 VP
- Reimbursement (grant) program - see above
- Nomination Committee - [Call for nominations](#) - open until 4/1 (vote in May)
  - Reach out to Evelyn and Eileen

**3. Membership Update**

- 12 teachers joined

#### 4. Treasurer Report

- Need to pay for additional membership; Meghan will coordinate with Emily
- Taxes submitted after charity status reinstated
  - After ~1 week rejected for incorrect tax year (IRS has calendar year and not school year) and CES PTA is not showing as charity
  - IRS states status revoked but reinstated
  - Eileen spoke to IRS (question about Maryland PTA under Delaware) - added back in the system but takes 4 weeks to process; Meghan will resubmit taxes after the 4 week period

#### 5. PTACHC Report

- Presentation on proposed capital operating budget (not many changes from last year)

#### 6. Committee Reports

- 5th Grade Committee
  - Ms. Riley asked about next year's Artist in Residence; grant needs to be submitted in April
    - If any teachers are interested, need a plan
- Class Representatives - Karishma Chengappa - no report
- SECAC - no report
- BINGO - Thanks to all who helped make this a fun night
- Yearbook - [Link to Upload Pictures](#)
- Hospitality/Staff Appreciation - Thank you for the January and February Activities!
  - March 3 - stuff teacher's mailbox
  - Staff Appreciation week - will work with Julia (including breakfast by 5th grade)
- Cultural Night - May 23
- Kindergarten Connection - March 3 - Tia has fliers
- Reflections - Congrats to winners!
- Summer Bridge
- After-School Programs - No chair
- Events - No chair
- Fundraising - No chair; Chipotle Night
- Spirit Wear - No chair
- Spring Fling - [Committee Members](#); April 27 (3pm-7 pm)
  - Food truck (reserved taco truck and Mike's Gelato)
  - Dr. Brewer will email RHHS principal to let them know about event and use of parking lot
  - Raffles - consensus from PTA members that we will cancel this
  - Tickets vs. wristbands:
    - Pie-a-fifth grader needs tickets; consider changing to cash
    - Ticketing
      - Consider extra line item on website/flier - sponsor a family
    - Also recommendation for adding on flier that this event is a fundraiser
- Other (Website, Front Sign, Fall School Supplies, Communications) - no updates

#### 7. Q & A

#### 8. Adjournment

*Meeting adjourned at 8:15 pm*

**Upcoming Dates:**

Next PTA Meeting - March 18, 2025, 7:00 pm (virtual)