

**CES PTA Meeting Agenda**  
**February 20, 2024, at 7:00 pm**  
**In-Person**  
**CES Media Center**

*Meeting called to order at 7:04 pm*

**Attendees:**

**Board Members:**

Eileen Brewer (President), Cassandra Christensen (1st Vice President), Mikkola Gomes (2nd Vice President), Meghan Nickerson (Treasurer)

**Members:**

Bridget Celedon, Bokyoung Shim, Micaela Crooks, Becca Gorsuch, Eileen Buckle, Karishma Chengappa, Emily Kroiss, Eric Pang

**CES Administration:**

Myra Byrom (Assistant Principal)

**1. Reading of Meeting Policies**

**2. Principal / Assistant Principal's Items**

- Behavior and Bullying Presentation (Ms. Byrom)
  - Ms. Byrom presented slides regarding student discipline at CES
  - Reviewed the HCPSS Suspension data which reflects a decline for the year
  - Reviewed HCPSS Student Code of Conduct, levels of behavior and disciplinary action (Levels 1-5)
  - Reviewed the CES Communication form. Three levels of written communication: Communication Form, Incident Report/Staff Documentation, Office Disciplinary Report
    - 1. Both the Incident Report (completed by staff) and the Office Disciplinary Report (only completed by administration) are placed in the student's file
    - 2. Incident Report/Staff Documentation goes to MSDE
  - Parents asked questions and expressed a desire for more communication coming home regarding classroom wide incidents such as generic email to inform parents that something has occurred in school or on the bus
  - Parents asked Ms. Byrom for more transparency
  - Ms. Byrom clarified what is and isn't considered bullying. She also reviewed the bullying form that goes to MSDE. Whether it has been deemed bullying or not, the parent will receive a letter that advises what will take place to help remedy
  - Reviewed Positive Behavioral Supports and Interventions (Cougar Coupons for good behavior); ALS students earn Cougar Coupons as well

**3. President / Vice President Items**

- Approval of Minutes - January <https://cespta.net/wp-content/uploads/2024/02/jan-mins.pdf>
- Becca Gorsuch asked for a motion to approve the January meeting minutes. Meghan Nickerson seconded. A voice vote was called with no opposition, the motion carried.
- Welcome New VP - Mikkola Gomes
  - Spoke about her goals and love of Clarksville. Discussed wanting to increase communication and brainstormed ways to increase engagement with the PTA Clarksville Community
- [Updated Calendar](#)

- Spring Fling - Needs co-chair and subcommittee chairs
    1. Eileen brought up that Spring Fling would need to be canceled this year if we do not have volunteers
    2. Becca mentioned spring fling being scaled back this year. Casey seconded this idea
    3. Pie a Fifth Grader on Behalf of the 5th Grade Committee by Emily Kroiss
    4. Becca has volunteered to help with ticketing
    5. We discussed the tickets and other ticketing options
    6. We discussed losing the games
    7. Keeping the Laser Tag, Keeping the Inflatables
    8. Teacher Raffle
    9. Discussed Food Trucks that are willing to give back
    10. Discussed the need to get our own sound system and make a playlist
    11. If we are eliminating food, cake and games, Casey will call Food Trucks
    12. Laser Tag, Extra Inflatables, More Games, and Food Trucks
    13. Discussed prior accidents
    14. Eileen Brewer asked for a motion to scale back Spring Fling this year. Cassandra Christensen seconded. A voice vote was called with no opposition, the motion carried.
    15. Communicate New and Improved
    16. Discussed Sign Up Genius
      - Two people have signed up recently - Thank you Fasika Woreta and Meaza Alem for volunteering to do ticketing - Who has ticketing supplies from last year?
      - If we do not have volunteers tonight, this event will not happen
      - Games, Volunteers, Food, Cake Raffle, Ticketing (one more preferred), Teacher Raffle, Entertainment, First Aid
  - Teacher Reimbursement Grant Updates
    - Meghan Nickerson explained the position of the office to do the paperwork for the Grants and possible issues. Discussed the possibility of reimbursements.
    - Becca motioned for \$1500 for copies of chapter books of the reading books
    - Discussed Indoor Resource Equipment
    - We have 6500 left to spend in the amount of grants.
    - Julia's idea is to split the school into teams. 12 teams, and twice a year offer grants in the future.
    - Discussed trying to get a good list of donations needed for indoor recess.
    - Discussed how to do future reimbursements
    - More conversations need to happen
    - Reach out to Related Arts, GT
    - We are motioning to split the school 3-5 about chapter books, K-2 for Indoor Recess Equipment, then reach out to ALS, GT, and Related Arts.  
Emily made a motion and Micaela added that the Board has approval up to \$499 per grade, and \$499 per related Art, and for \$499 GT, and for \$499 ALS. Board has discretion for monetary amounts until next meeting
      1. Emily accepts modification
      2. Unanimously Approved
  - Need to find out if there will be any open board positions; Nominating Committee needs to be put together
4. **Membership Update**
5. **Treasurer Report**
- [Budget vs Actuals](#)
    - We have taken \$20,000 and have spent \$22,000
    - No IRS Update
6. [PTACHC Report](#)
7. **Committee Reports**
- 5th Grade Committee
    - How did school's out go?

1. Main Event was good
  2. Collecting bottle caps
  3. We have no Artist in Residence
  4. Bridget Celedon pitched the Magic Lesson proposal follow
    - b. Find the Magic Within
  5. Cost would be: \$1,175
  6. Tuesday, March 19th
- After-School Programs
    - Sign up is open, one program is full but there are plenty others
    - Update on requirements for after-school programs
  - Artist in Residence - 2024-2025 update
  - Black History Month - How do we highlight this - scavenger hunt
    - Also wants to talk about how to get others involved - better communication
  - CES Cares
  - Cultural Arts - Storytellers proposal rejected. Superstars Academy has been approved for March 11
  - Cultural Night - Thursday, May 23, 2024
  - Hospitality/Staff Appreciation - Thank you for all you have done so far this year.
    - Basketball
    - First Day of Spring Cart
  - Kindergarten Connection - Emily Kroiss volunteered - thanks Emily
  - Reflections - County Winners Announced!
  - Website
  - Yearbook
    - Don't forget to submit your photos
    - <https://yearbooks.classic-photo.com/MD1702018/home3/PhotoPost.jsp?ID=7MGBW84ZHRF2>
    - Order forms went out
    - April 10: Due date for the 5th grade photo/message and special message. Last day to order yearbooks
    - April 22: Due date for photo collection
    - April 30: Yearbook editing deadline
  - Field Trips - Needs chair - have committee members
  - End of Year - Needs chair
  - Fundraising - Needs chair
  - BINGO - Needs chair
  - Spirit Wear - Needs chair
  - Wellness - Needs chair

Young Authors is done with 1st and 4th Grade.

## 8. Q & A

## 9. Adjournment

### Upcoming Dates:

Cultural Arts - March 11

March PTA Meeting - Tuesday, March 19