

**Clarksville Elementary School PTA
Board Meeting
September 6, 2016**

Meeting called to order at 6:30 p.m. following a meet and greet with the new Principal, Robin Malcotti.

Attendees:

Board Members:

Stephanie McClellan (President); Stephanie Youngworth (Vice President);
Micaela Crooks (Recording Secretary)

CES Administration and Staff:

Robin Malcotti (Principal); Lauren Slattery (Assistant Principal)

Standing Committee Chairs:

Jennifer Van Kirk (Spirit Wear); Annika Luke (Membership); Janaki Mandava (Spirit Wear);
Xia Chen (Yearbook); Sarah Gettier (BoxTops); Cindy Jun (Green Team & 5th Grade)

Members:

Ying Wang, Kwangjae Lee, Wei Dai, Danielle Hilliard, Jian Ni, Rongmei Zhang, Iryna Kopyi, Neda Darbandi, Deborah Shi, Nancy Xu, Amy Recks, Suthan Chakkamadathil, Hongjun Kan, Deb Hennessy, Rachel Poltilove

President's Report – Stephanie McClellan

- Asked for a motion to approve May PTA meeting minutes; Quorum not present to approve; motion tabled until October meeting
- 2016-17 Budget – signatures will be collected at the Back to School Nights to approve; copy of Budget was shared
- Cougar Mascot costume has been ordered
- New By-laws voted on at the May General PTA meeting were approved by the National PTA
- Committee Roster was handed out; copies available if needed

Principal and Assistant Principal's Report – Robin Malcotti and Lauren Slattery

- Thank you to the PTA for the back to school luncheon provided by the Hospitality Committee
- Back to School Nights
 - September 21st 6 pm K-2nd grades
 - September 22nd 6pm 3rd – 5th grades
 - September 22nd 7pm GT
- MAP testing window opens on September 26th; testing will be done in grades 1st – 5th in the Fall, Winter and Spring
- September 28th – Picture Day
- Fill out family file online and update as necessary

Treasurer's Report – submitted by Judy DeMasi

- A detailed proposed budget was handed out and will be voted on at the Back to School Nights
- Back to school ice cream social spent \$160

PTA Delegate Report

- No report; first meeting has not yet occurred

Committee Reports

Membership – Annika Luke

- 45 1-person memberships (\$675)
- 28 2-person memberships (\$700)
- 58 Cougar Patrons (\$3330) – Goal is \$6000
- New website makes online membership easy

Volunteer Coordinator – submitted by Sezin Palmer

- Send her any volunteer sign-ups that are needed

Hospitality/Staff Appreciation

- No report

After School Programming

- Drama program sold out very quickly

Box Tops – Sarah Gettier

- Collecting once/month
- Will put reminders in the newsletter
- Plan to hold class contests for most box tops

Communications – submitted by Jennifer Sager

- Newsletter will be sent out on Thursdays and not Fridays this year
- Tuesday by close of business – submit anything to her that you would like to include; copy Stephanie McClellan (President) and Annika Luke (Website) on submittals

Cultural Arts

- Still in need of someone to lead this committee
- No assemblies are currently planned and no plan for the 5th grade Artist-in-Resident
- October 14th – Cultural Arts Fair will be attended by a few Board members and CES Staff to try to pick a few programs

Directory – submitted by Wai Shan Lau

- School provides the info
- Stephanie will look to see if we can add advertising pages
 - If so, next meeting need to vote on advertising prices. Proposed \$25 for ¼ page, \$50 ½ page and \$100 full page.
 - Solicitation for advertisements will appear in the newsletter and the website

5th Grade Programming – Cindy Jun

- Verified that the PTA budgets \$1000 for 5th grade programming
- Committee heads will be meeting soon to get started

Fun Run – submitted by Jessica Nezu

- Looking at an end of March date
- Possible idea will be a Robin Egg Hunt
- Will invite Food Trucks
- T-shirts will be color coded by grade again

Fundraising

- Still in need of someone to lead this committee
- Possible Paint Night at School by Pinot's Palette; adults only; \$45/person; 1st week in December or sometime in January
 - If greater than 26 people attend, school will receive 25% per person
 - If 1-25 people attend, school will receive 20% per person

Green/Health and Wellness – Cindy Jun

- October 4th – Walk to School Day
- Race Pace is willing to provide bikes for Bike to School Day
- Looking to continue Walking School Bus program

International Night

- Still in need of someone to lead this committee; Savita is taking a break but will return next year
- Daisy (no last name known) volunteered to help
- Would like to hold a Fall event – “Around the World”

Kindergarten Connection

- No report

Holiday Shop

- December 15th and 16th
- Will need lots of volunteers
- Request for hot cocoa social to be around these dates

Reflections

- No report

Room Parent Liaison

- Each grade will have a head room parent that will report to the liaison so parties are consistent across classrooms

Spirit Wear – Jennifer Van Kirk and Janaki Mandava

- All new spirit wear; UnderArmour brand
- For sale – sweatshirts, water bottles, car magnets, ¾ zip shirts, baseball caps
- Forms will be home by Friday; orders due September 23rd; orders will arrive within 3 weeks
- Fall sale, another sale around holidays and then a spring sale
- Stock will be for sale at Back to school night
- School colors are Blue/white and NOT gold so no gold in spirit wear
- PTA makes \$4-\$5/item fundraising

Spring Fling

- Still in need of someone to lead this committee

Valentines for Hospitalized Kids

- Nancy Xu volunteered to chair this committee

Website – Annika Luke

- Needs more information to populate the website; site is in Wordpress
- Discussion whether Spirit Wear online ordering checkout could be added; Annika will try it

Welcome – submitted by Wendy Balentine

- Bags were given to all Kindergarten and 1st grade families
- Requested administration to give the PTA every month a report of new families for Welcome bags

Yearbook – Xia Chen

- Discussion with administration about access to company for school picture day; Xia and Mrs. Slattery would work to be sure Yearbook had necessary access

Questions and Concerns

- Question was asked if the PTA would be giving teachers a membership this year.
 - It was discussed briefly and it was determined to go with what was done in the past and gift them a membership

Upcoming Meeting Dates

- October 10th
- November 14th
- December 12th
- January 9th
- February 13th
- March 13th
- April 3rd
- May 8th
- June 12th – no meeting, PTA dinner

Adjournment Meeting was adjourned at 7:44 p.m.