

Reflections Submission Checklist Clarksville Elementary School

Please ask for a parent's help to complete the following checklist and turn it in with your Reflections Entry.

- I have followed the General Participation Rules
- I have followed the rules for my arts category
PLEASE MAKE SURE THAT YOUR ENTRY MEETS THE CRITERIA FOR SIZE, LENGTH, FORMAT, ETC.
OTHERWISE WE ARE NOT ABLE TO FORWARD YOUR ENTRY TO THE COUNTY LEVEL
- I have labelled my entry as specified in the rules for my arts category
MUSIC, FILM PRODUCTION, DANCE: label CD/DVD/flash drive with title of artwork, category, and division
(primary for grades K-2 and intermediate for grades 3-5)
VISUAL ART, PHOTOGRAPHY, LITERATURE: include student name, entry title, arts category, and division
(primary for grades K-2 and intermediate for grades 3-5) on back of entry
- I have printed out the Student Entry Form to submit with my entry
- I have included the title of the entry on the Student Entry Form
- I have included an Artist's Statement on the Student Entry Form
THIS IS IMPORTANT!! THIS IS YOUR OPPORTUNITY TO EXPLAIN HOW YOUR ENTRY REFLECTS THIS
YEAR'S THEME "WHAT IS YOUR STORY?". IT IS JUST AS IMPORTANT AS THE ART ITSELF SINCE THE
JUDGES ARE INSTRUCTED THAT HALF THE TOTAL SCORE IS BASED ON HOW CLOSELY THE ENTRY
RELATES TO THE THEME.
- I have signed the hard copy of the Student Entry Form
- My parent has signed the hard copy of the Student Entry Form
- I prepared my entry for submission using the requested procedure below:
FILM PRODUCTION & DANCE: Place CD/DVD/flash drive, Student Entry Form, and Submission Checklist
in manila envelope with a clasp
MUSIC: Place CD/DVD/flash drive, music score/notation (optional), Student Entry Form, and Submission
Checklist in manila envelope with a clasp
LITERATURE: Place literature entry, Student Entry Form, and Submission Checklist in manila envelope
with a clasp
VISUAL ART & PHOTOGRAPHY: Place entry in clear plastic protective cover and attach Student Entry
Form to the back in a clear page protector. The clear plastic protective cover can be a Ziploc bag, a plastic
bag, an art bag (such as Crystal Clear bags that can be found locally at Hobby Lobby) or plastic wrap.
- I placed the following in the Reflections box in the CES lobby by Tuesday, November 29, 2016:
 - My Reflections entry
 - Signed hard copy of the Student Entry Form
 - This checklist with all items completed